



Art Associates Gallery
2nd Floor Central School
809 Kirby Street, Suite 208, Lake Charles, LA 706012
www.ArtAssociates.org
Mon-Fri: 9am-5pm

PROPOSAL FORM

Thank you for your interest in submitting an exhibition proposal to the Art Associates Gallery of Lake Charles. We are currently accepting individual, group show, and curatorial proposals.

Please complete, sign and date this form.

Name: _____
Address: _____
City, State, Zip: _____
Email: _____
Telephone: _____
Website: _____

Solo show Two-person show Group show Curatorial proposal

Title/Theme: _____

Proposal Description:

Number of Group or Curatorial Exhibition Participants: _____

Signed: _____ Date: _____

See Submission Guidelines and attach required materials with this form.

MAIL SUBMISSION MATERIALS TO: The Arts & Humanities Council of SWLA
Attn: Community Development Coordinator
P.O. Box 1437
Lake Charles, LA 70602

EMAIL QUESTIONS TO: aalch@artassociates.org



CALL FOR EXHIBITION PROPOSALS

DEADLINE: JAN 1, 2016

Art Associates Gallery is currently seeking applicants for inclusion in its community gallery for the 2015 season.

Eligibility

All artists working in 2D, 3D media, installation, video, and performance.

Media Specifications/Presentation

Accepted artworks must be suitable for presentation. 2D work must be ready for installation with appropriate hardware and hanging instructions. 3D work must be ready for display including all materials required for installation with the exception of standard pedestal bases used by the AA gallery. Work should not exceed 70lbs. in weight.

Selection Process

A panel composed of representatives from the Art Associates of Lake Charles, Inc., the Arts and Humanities Council of SWLA, McNeese State University Visual Arts Department, and the City of Lake Charles, will

jury submissions & reserves the right to refuse entries deemed inappropriate.

Gallery Information

Exhibitions should be appropriate to the size of the gallery:

- 30 x 24 feet; 720 square feet; 60 running feet of wall space.
- Four, 4-sided (1 ½ x 4 feet) freestanding walls are also available, in addition to 8 pedestals.

Gallery space is free of charge, provided the individual artist or organization furnishes delivery and retrieval of work. A \$100 deposit will be required of all artists/organizations installing their own show and held until the gallery is restored to its original condition and upon the approval of the AA Gallery committee. The deposit will be waived for exhibitions installed by the AA Gallery committee.

Sell of Artwork

Artists/organizations are responsible for selling work housed in the AA Gallery and receive 100% profit of all sales. The artist or arts organization may make a price list available in the gallery during exhibits; however, each artist/organization is responsible for selling work on exhibit.

Insurance

Insuring artwork on display in the AA Gallery is the responsibility of the individual artists or arts organization.

Entries

All images of artwork should allow judges to accurately view the work. Work be shot under natural light or appropriately balanced to allow for accurate viewing.

- Photographs should be made before framing & taken on a neutral background.
- Works submitted should be presented as a cohesive them rather than a random sample of images.
- The artists' proposal materials will be kept by the Art Associates for promotional use.

Format of Entries

Submit digital images on CD only. No slide images accepted. All images must be no less than 300dpi and 6" at the longest side or 72dpi and 20" at the longest side. TIF, PSD, and JPG formats accepted.

Each file entry should be named as follows: *lastname.firstname1*, *lastname.firstname2*, ect. & correspond by number to the Artworks List.

Submissions Checklist:

- Completed & signed copy of proposal form
- 10-20 images on CD (no slides)
- Film, Video, Sound, Multimedia (on CD, DVD or web URL)
- Artworks List
- Resume (PDF or DOC)
- Artist/curator statement
- Self-addressed, stamped envelope for return of materials



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Artworks List

| Title | Medium | Size (H x W x D) | Retail Price: |
|-------|--------|------------------|---------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
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